

APA-MA BOARD MEETING AGENDA

Thursday, June 8, 2006
Lowell (MAPD Conference)
Lunch-time (12 to 1:30)
Approved July 14, 2006

Present: Chris Eaton, Sean Bender, Peter Lowitt, Kathy Joubert, Rick Werbiskis, Felipe Schwarz, Bob Mitchell, Tom Broadrick, Tom Bott, Lynn Duncan and Steve Sadwick

12:00 New Business

- a. Discussion of increasing Shared Staff's fiscal responsibilities and authorize to write checks. The board took this under discussion at the meeting, agreeing to have Chris Eaton draft a Board Resolution to add Chris Skelly as an authorized signature for writing checks up to \$500 for action at our July meeting. Moved by Steve Sadwick, seconded by Sean Bender, voted unanimously. Chris Eaton will continue to receive checks, currently CPTC is receiving checks and sending notice to Chris. CPTC has agreed to and begun to use Chris Skelly as additional administrative staff.

12:15 Updates

- a. Membership Development – Mr. Lowitt reported that the free chapter only membership deliverable by email has added hundreds of new members to the chapter. He met with MARPA's board and made the offer to them and will repeat it in the newsletter and via the listserv.
- b. He noted that the Transportation Committee is sponsoring a Highway Design Forum on June 16th with the 495 Metrowest group and MAPC.

12:30 Reports

- a. Legislative – Mr. Sadwick reported on the revised Community Preservation Act which received a favorable hearing earlier in the month. He believes the committee chairs are likely to report a version of it favorably out of committee. Keep up the good work Zoning Reform Working Group folks!
- b. Treasurer – Ms. Eaton shared the financials with the board and all agreed that having access to a regular treasurer's report is valuable and helpful. Thanks Chris.
- c. PDO – Ms. Duncan reported that although we have not received formal results from the recent AICP exams, anecdotal evidence from test takers indicate that the prep course was "really helpful."
- d. CPTC – The Board was pleased to see Mr. Bender again and that his health is improving. He handed out a written report to the board on the latest CPTC meeting. CPTC would like to discuss a combined conference with MAPD. The CPTC board continues to focus on finding a new director.

- e. MAPD – Mr. Sadwick reports that they had 100+ registered for the event in Lowell. The sessions were excellent.
- f. Student Representatives – None attending.
- g. Committees
- h. Regional Conference (see separate report) Mr. Schwarz requested folks send him their prime fundraising contacts. Proposals have been selected and notices will be sent out soon. There will be an AICP exam prep course and an Ethics Session.
- i. Regional Representatives
 - Northeast- Mr. Schwarz is organizing a luncheon of 40R in North Reading and is speaking with MAGIC sub region of MAPC about preparing a village growth luncheon topic.
 - Southeast – Mr. Bott brought copies of the Annual Awards program to the conference and will have them posted on the website. They are due the first Friday in October. Peter Lowitt will send copies of the application to the University liaisons.
 - Western – Mr. Werbiskis reports a luncheon with Tighe and Bond planned for July and conversations with UMASS about fall meetings.

1:00 Other Announcements – Mr. Lowitt reported that he had met with Mr. Mallis about the role of the University liaison and about developing university research projects and products that will assist the practitioners in the state. He is invited to our July board meeting to explicate this proposal. Ms. Dana LeWinter has requested to be made the Tufts university liaison.

- The Mass Infrastructure Investment Coalition and American Council of Civil Engineering Companies of MA will be invited to the July board meeting to discuss potential collaborations and joining the MA infrastructure investment coalition.

1:10 Approval of 5/506 Meeting Notes (see modifications) Voted unanimously.

1:15 Next Meeting Planning

- Date, time and location July 14, 9:30 AM, Northboro.
- Discussion of directed university planning research discussion with Ron Mallis as guest speaker.