

**APA-MA BOARD MEETING**  
**October 19, 2005**  
**9:30am**  
**Northboro Town Offices**  
**MEETING NOTES**

Approved 12-9-05

**Attendees:**

*Board Members:* Peter Lowitt, Sean Bender, Lynn Billman-Golemme, Angus Jennings, Kathy Joubert, Robert Mitchell, Steve Sadwick, Heidi Samokar, and Richard Werbiskis.

*Guests:* Chris Eaton, Glenn Garber, Jeff Lacy, and Natalie Shafir (PSO, UMass).

**1. New Business**

Introduction of APA-MA/MAPD/CPTC Shared Staff

Staff was not in attendance.

Progress Report on Land Use Reform Activities/Special Projects Grant

J. Lacy of the Zoning Reform Working Group provided an update of activities and a memorandum from Durand & Anastas regarding their efforts. He also asked for input on their draft "Urban Highlights" summary of LURA.

The Board moved (Samokar/Joubert) to release the final \$4,500 of the grant as soon as the funds are available. So voted.

*[A. Jennings and R. Mitchell arrived]*

The Board discussed the scope of work for collecting housing price data for ANR lots. The Board decided to begin collecting the data for a few communities, where staff or others are able to do so. A notice will be placed on the planners listserv asking for volunteers to help collect data from other communities. A. Jennings will draft an inquiry and forward to P. Lowitt for review and distribution on behalf of the Board.

*[L. Billman-Golemme arrived]*

Discussion of Replenishing Special Projects Fund

The Board discussed various ideas for raising funds and decided that it may be time to increase dues. After examining dues that other chapters charge, the Board moved (Joubert/Sadwick) to raise dues to \$40 from the existing level of \$30, with ½ of the increase being dedicated to the Special Projects Fund. After discussion, the motion was withdrawn and the Board decided to present the reasoning for the increase at the November Annual Chapter Meeting and then decide on the increase at its December

Board meeting. The Board felt that the dues should not be increased for students or planning commissioners.

#### Discussion of Draft Annual Report

P. Lowitt noted that the underlined sections of the draft report need to be updated.

## **2. Updates**

#### State Transportation Plan

The Board, through P. Lowitt and Simon Van Leeuwen, has been participating in the Advisory Committee established by the Executive Office of Transportation to review the draft State Plan. If the Board has comments on the Plan, please forward the comments to Peter or Simon.

#### Chapter Brochure

Board members provided edits on the brochure to S. Bender and clarified that the brochure is intended for a broad audience. Board members can send further comments to Peter and Peter will forward them to Sean.

#### Regional Conference

H. Samokar reported that the conference fundraising committee has exceeded its goal by almost \$10,000. Tom Broadrick was able to secure a Massachusetts raffle prize for the conference. Students are interested in volunteering, so H. Samokar will check with the conference committee to see if student volunteers are needed.

## **3. Reports**

#### Legislative

L. Billman-Golemme reminded the Board of the November 12 Action for Regional Equity conference in Boston. The Group has been discussing ways to ensure that transit oriented development provides deeper affordability. She also noted that the data collection bill (for DHCD to collect data on affordable housing recipients) is out of committee.

A. Jennings noted that the 40S bill (Senate 149) has come out of the Joint Committee on Housing and the Joint Committee on Community Development and Small Business, and may soon be voted on by the full Senate. He asked that this bill is placed on the agenda at the next Board meeting for further discussion. The Board agreed to put this topic on the agenda for the next available Board meeting.

#### Treasurer

No report.

#### PDO

No report.

### CPTC

S. Bender noted that CPTC is beginning to plan for its spring conference.

### MAPD

The next luncheon is next Friday in Sturbridge.

### Student Representative

N. Shafir noted that students at Tufts and UMass are interested in holding a student event in Western Massachusetts. They intend to invite students from Cornell University and other schools including Worcester State. P. Lowitt agreed to provide some funding for the event. Natalie also noted that students are interested in career development discussions and would be open to hosting a lecture, particularly on the topic of planning careers in the private sector. R. Werbiskis noted that he may be able to help organize this.

### Committees

No updates.

### Regional Representatives

No updates.

## **4. Other Announcements**

The communications workshop will be November 30 at Devens.

## **5. Approval of 9/21/05 Meeting Notes**

The Board moved (Mitchell/Joubert) to approve the 9/21/05 meeting notes with S. Sadwick's name corrected. So voted, with one abstention (R. Werbiskis).

## **6. Next Meeting Date**

November 10, 2005 at conference

December 9, 2005 before Holiday Luncheon

---

Heidi Samokar, AICP  
Acting Secretary